

Team meeting

11/15/1018

7:00-8:30

Summary:

This meeting was made to discuss the final deliverables due in a few weeks as well as decide the roles of each person for the report. Most of this report is already completed but the new parts should be done in time.

Status:

- Presentation is completed and went well
- Most of the report was able to be edited and fixed using initial gradings.

Individual efforts and work dividends:

- Discussed the future meeting and schedule for the final deliverables
- Decided on roles for each individual
 - i) Janel: executive summary, Manage Design Description
 - ii) Antoinette: proposed design, Manage design description
 - iii) Felicity: Testing procedures,
 - iv) Allison: proposed design,
 - v) All- Design Description,
- Each edit their individual past sections for grammar and other errors
- Make cad Ideas and post them to drive. Talk about individual components next week and combine components
- Discussed ideas on how to complete the new prototype
 - i) Mostly needs to be edited to include electrical components but cannot be done until meeting is made with EE's

Future aspiration

- Meet up online and discuss different components for cad project
- Upload individual cad and pictures
- Complete individual sections for final report next Sunday
- Felicity will be in charge of editing cad design for accurate measurements
- Add final touches to prototype

